

**MINUTES**  
**REGULAR MEETING**  
**Monday, June 13, 2016 @ 6:30 P.M.**  
**Collinsville City Hall / 101 North Main Street**

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**Mayor Brandon R. White, Council members Grady J. Carney, Andy R. Hammer, Derek M. Kays, Brian K. Radcliff and Gina L. Richroath were in attendance. City Secretary Troy M. Vannoy recorded these minutes.**

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- 1. Call to Order:** Regular meeting was called to order by Mayor Brandon R. White at 6:30 p.m.
- 2. Pledge of Allegiance/Invocation:** Meeting opened with the Pledge of Allegiance led by Mayor White & Invocation offered by Melody Graves.
- 3. Swearing In of newly elected officials:** Judge Ann Y. Pafford administered the Oath of Office and the Statement of Appointed Officer to Alderman Andy R. Hammer, Alderman Derek M. Kays and Alderman Brian K. Radcliff.
- 4. Roll Call and Determination of Quorum:** Mayor Brandon R. White declared a quorum present and opened the Regular Meeting.
- 5. Consent Items consisting of May 9, 2016 Regular Meeting Minutes and May Financial Report:** Motion made by Gina L. Richroath, second by Brian K. Radcliff and carried 5-0 to accept all consent items as presented.
- 6. Citizens to be heard:** Sherry Hodges addressed the council on concerns about the condition of the streets and when they may be repaired. Mayor White responded to her concerns stating that we have contracted with the county to provide street repairs and that the county has also been hired to do 40 hours of drainage work around town. Work should begin as soon as the rainy weather ends.
- 7. Police Department:**
  - A. Monthly Report:** Chief Roach presented the council with a report of his department's activities for the month of May. A copy of the report will become a part of these minutes.
- 8. Public Works Department:**
  - A. Monthly Report:** Mark Patterson states that Water Well #2 motor was replaced after being knocked out by an electrical storm. Two pumps were also replaced at the lift station located near the CISD athletic complex.
- 9. Fire Department:**
  - A. Monthly Report:** Chief McKee was unable to attend.
- 10. Animal Control:**

- A. **Activity Report:** May report was reviewed by the council. A copy of the report will become a part of these minutes.

**11. Keep Collinsville Beautiful:**

- A. **Monthly Report:** Betty Graham, KCB Chairperson reports that an open house to celebrate the completion of the Downtown Project and the Opening of the City Annex will be held July 23 from 6-8 pm. Three new lamp posts have been ordered and the gazebo still needs to be painted.

**12. Collinsville Park Board Report:**

- A. Monthly Report – Melody Graves reports that the co-ed league has started and that a 220 outlet would be a huge benefit for providing concession service at the park. Mayor White and Alderman Hammer said that they could see that the 220 outlet gets installed.

**13. Chamber of Commerce Report:**

- A. Monthly Report – Anna Finkenbinder reports that they are planning on bringing a band to the KCB dedication event and calling it “Jamming on the Square”. A Pioneer Day Plan is also under consideration with possibly an obstacle course located at the CISD athletic complex.

**14. Mayor Report:**

- A. Monthly Report – Brandon R. White states that the roof is almost complete and should be finished this week.

**15. Old Business:**

**16. New Business:**

- A. **Discuss, Consider & Possibly Act on the appointment of the Mayor Pro-Tempore position for a one year term:** Motion made by Derek M. Kays, second by Grady J. Carney and carried 4-0 with Andy R. Hammer abstaining to appoint Andy R. Hammer to the Mayor Pro-Tempore position for a one year term.
- B. **Discuss, Consider & Possibly Act on FY16 Budget Adjustments:** Motion made by Gina L. Richroath, second by Andy R. Hammer and carried 5-0 to accept the FY16 Budget Adjustments as presented by Secretary/Treasurer Vannoy. A copy of these adjustments will become a part of these minutes.
- C. **Discuss, Consider & Possibly Act on setting FY17 Budget Workshop Date:** Motion made by Derek M. Kays, second by Grady J. Carney and carried 5-0 to set the FY17 Budget Workshop date for Thursday July 23<sup>rd</sup> at 6:30 p.m.
- D. **Discuss, Consider & Possibly Act on P & Z recommendation for a variance for property in the City of Collinsville situated at 124 Amy Court:** Melody Graves, Collinsville Planning and Zoning

Commission Vice-Chairperson presented the P & Z recommendation for a variance for property in the City of Collinsville situated at 124 Amy Court. Motion made by Gina L. Richroath, second by Derek M. Kays and carried 5-0 to accept the P & Z recommendation for a variance for property in the City of Collinsville situated at 124 Amy Court.

- E. Discuss, Consider & Possibly Act on a recommendation from the Collinsville Industrial Development Corporation 'A' to hire Patterson Professional Services to reconfigure downtown parking between City Hall and Community Center in the amount of \$30,000.00 with CIDC funds:** No Action Taken.
- F. Discuss, Consider & Possibly Act on spending a maximum of \$1500.00 on hosting the "National Night Out" to be held on October 4, 2016 with funding from 7360-1 Miscellaneous Expense-GF:** Motion made by Gina L. Richroath, second by Andy R. Hammer and carried 5-0 to approve a \$1500.00 maximum expenditure for hosting the "National Night Out" to be held on October 4, 2016 with funding from 7360-1 Miscellaneous Expense-GF.
- G. Discuss, Consider & Possibly Act on City of Collinsville Resolution# 587, a Resolution supporting North Texas Regional Airport and Chickatay Incorporated / U.S. Aviation Group to secure, perform and administer the United States Air Force initial flight training (IFT) contract FA3002-15-R-IFT at North Texas Regional Airport-Perrin Field:** Motion made by Andy R. Hammer second by Derek M. Kays and carried 5-0 to pass Resolution# 587, a Resolution supporting North Texas Regional Airport and Chickatay Incorporated / U.S. Aviation Group to secure, perform and administer the United States Air Force initial flight training (IFT) contract FA3002-15-R-IFT at North Texas Regional Airport-Perrin Field.
- H. Discuss, Consider & Possibly Act on the closing of an unnamed drainage alley which runs north and south located between 107 Stone Street and 201 Stone Street:** Layne Lewter presented the council with a request to close an unnamed drainage alley which runs north and south located on the east side of the Lewter property between 107 Stone Street and 201 Stone Street. This platted 12' alley is currently not being utilized by the City and is bordered to the east by another strip of land that is 22.33' wide and has the last known owner as Mollie Williams. The father most east 12' of the 22.33' wide property is where the current utilized City alley is located. Layne's request is for the City to close the legally owned City alley and Quit-Claim

Deed to the Lewter Family. Then Layne recommends that the City acquire where the current utilized alley is located. Motion to table any action until the City Attorney can review the information and give the council guidance on how to move forward made Gina L. Richroath, second by Brian K. Radcliff and carried 5-0.

- I. **Discuss, Consider & Possibly Act on the spraying of mosquitos within the City:** Motion made by Gina L. Richroath, second by Grady J. Carney and carried 5-0 to spray for mosquitos once a month for four consecutive months.
- J. **Discuss, Consider & Possibly Act on declaring surplus 1997 Chevrolet Suburban for sale from Collinsville Fire Department:** Motion made by Grady J. Carney, second by Andy R. Hammer and carried 5-0 to advertise in the newspaper to sell surplus 1997 Chevrolet Suburban from Collinsville Fire Department by sealed bids.
- K. **Discuss, Consider & Possibly Act on purchasing a new phone system that will integrate City Hall, City Annex and Fire Department:** Tim Drawbond from Grayson Collin Communications presented a new phone system that will integrate City Hall, City Annex and Fire Department. Motion to table made by Gina L. Richroath, second by Grady J. Carney and carried 5-0.
- L. **Discuss, Consider & Possibly Act on the drilling of a new water well:** Mayor White told the council that he wished to enter Closed or Executive Session under Gov. Code Section 551.072 Deliberation about Real Property with Mark Patterson of Patterson Professional Services.

**17. Executive Session:** Council entered Closed or Executive Session at 7:36 p.m.

**18. Return to Open Session:** Council returned to Open Session at 8:15 p.m. No Action Taken on Item L.

**19. Adjourn:** Motion made by Brian K. Radcliff, second by Derek M. Kays and carried 5-0 to adjourn at 8:16 p.m.

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**BRANDON R. WHITE**, Mayor

**ATTEST:**

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**TROY M. VANNOY**, City Secretary