

MINUTES
REGULAR MEETING
Monday, May 9, 2016 @ 6:30 P.M.
Collinsville City Hall / 101 North Main Street

Mayor Brandon R. White, Council members Grady J. Carney, Andy R. Hammer, Brian K. Radcliff and Gina L. Richroath were in attendance. City Secretary Troy M. Vannoy recorded these minutes.

- 1. Call to Order:** Regular meeting was called to order by Mayor Brandon R. White at 6:30 p.m.
- 2. Pledge of Allegiance/Invocation:** Meeting opened with the Pledge of Allegiance led by Mayor White & Invocation offered by Don R. Graham.
- 3. Roll Call and Determination of Quorum:** Mayor Brandon R. White declared a quorum present and opened the Regular Meeting.
- 4. Consent Items consisting of April 11, 2016 Regular Meeting Minutes and April Financial Report:** Motion made by Gina L. Richroath, second by Brian K. Radcliff and carried 4-0 to accept all consent items as presented.
- 5. Citizens to be heard:** Charles Bitsche and Chase Guidera, both residents living on the 100 block of Murdock Street approached the council with concerns about the drainage of the ditches on Murdock Street. Mayor White addressed their concerns by stating that the county has been hired to do 40 hours of drainage work around town and he will make note of their concerns.
- 6. Police Department:**
 - A. Monthly Report:** Chief Roach presented the council with a report of his department's activities for the month of April. A copy of the report will become a part of these minutes.
- 7. Public Works Department:**
 - A. Monthly Report:** Mark or David Patterson was unable to attend.
- 8. Fire Department:**
 - A. Monthly Report:** Chief McKee states that for April, there were 31 calls for service. The Fire Department worked during the bad weather clearing brush off the streets providing citizens access in and out of areas about town. Some communication issues between different departments was discovered during the recent power outage and these issues will be addressed for future improvements. The warning siren located at the City Park is currently nonfunctional and will need to be replaced. The old Chevy Suburban will soon be put out for bids.
- 9. Animal Control:**

- A. **Activity Report:** April report was reviewed by the council. A copy of the report will become a part of these minutes.

10. Keep Collinsville Beautiful:

- A. **Monthly Report:** Betty Graham, KCB Chairperson reports that TxDOT has informed her that if we want a new flag pole, this will be at the city's expense. Lights still need to be refurbished and installed by the city. The CEDC and KCB are working on reconfiguring the parking downtown, but final work cannot be done until the TxDOT project is completed. A combination CIDC/KCB open house is scheduled for July 16 to dedicate their projects with more information to be determined and coming at a later date.

11. Collinsville Park Board Report:

- A. Monthly Report – Melody Graves reports that currently the pavilion at the park is being taken down for relocation at a later date. No other information at this time.

12. Chamber of Commerce Report:

- A. Monthly Report – Loula Pingleton, President of the Chamber of Commerce states that G. G. Cox is the Vice President and will be heading up Pioneer Day.

13. Mayor Report:

- A. Monthly Report – Brandon R. White states that he has contacted the County and has them under an Interlocal agreement to conduct 40 hours of ditch cleaning within the city. The Mayor also states that the roof plans are available and he asked Brian to look over the plans and anyone else is welcome to review them also. Hopefully the job can be started in about three weeks.

14. Old Business:

15. New Business:

- A. **Discuss, Consider & Possibly Act on recommendation from the Collinsville Industrial Development Corporation 'A' to accept quote from McDaniel Air Conditioning and Heating to install two air handlers with heat kits and thermostats at the City Annex Building for \$3,800.00 with funding from the Collinsville Industrial Development Corporation 'A':** Motion made by Gina L. Richroath, second by Brian K. Radcliff and carried 4-0 to approve the recommendation from the Collinsville Industrial Development Corporation 'A' to accept quote from McDaniel Air Conditioning and Heating to install two air handlers with heat kits and thermostats at the City Annex Building for \$3,800.00 with funding from the Collinsville Industrial Development Corporation 'A'.

- B. Discuss, Consider & Possibly Act on recommendation from the Collinsville Industrial Development Corporation 'A' to accept a "Change of Contract", modifying the contract between Justin McDonnell and the Collinsville Industrial Development Corporation 'A', adding an additional \$1,400.00 for the purpose of replacing the main entrance door and windows at the City Annex Building with funding from the Collinsville Industrial Development Corporation 'A':** Motion made by Brian K. Radcliff, second by Gina L. Richroath and carried 4-0 to approve the recommendation from the Collinsville Industrial Development Corporation 'A' to accept a "Change of Contract", modifying the contract between Justin McDonnell and the Collinsville Industrial Development Corporation 'A', adding an additional \$1,400.00 for the purpose of replacing the main entrance door and windows at the City Annex Building with funding from the Collinsville Industrial Development Corporation 'A'.
- C. Discuss, Consider & Possibly Act on recommendation from the Collinsville Industrial Development Corporation 'A' to pay 1/3 of the total TCOG Collinsville Vision Plan cost in the amount of \$6,833.33 with funding from the Collinsville Industrial Development Corporation 'A':** Motion made by Gina L. Richroath, second by Grady J. Carney and carried 4-0 to approve the recommendation from the Collinsville Industrial Development Corporation 'A' to pay 1/3 of the total TCOG Collinsville Vision Plan cost in the amount of \$6,833.33 with funding from the Collinsville Industrial Development Corporation 'A'.
- D. Discuss, Consider & Possibly Act on recommendation from the Collinsville Park Board to solicit bids for the possible sale of property located at 730 East Hughes Street, Property ID 127995, located within the Collinsville City Limits and currently owned by the City of Collinsville with the Collinsville Park Board and the City of Collinsville having the right to refuse any or all bids:** Motion made by Andy R. Hammer, second by Grady J. Carney and carried 4-0 to approve recommendation from the Collinsville Park Board to solicit bids for the possible sale of property located at 730 East Hughes Street, Property ID 127995, located within the Collinsville City Limits and currently owned by the City of Collinsville with the Collinsville Park Board and the City of Collinsville having the right to refuse any or all bids.
- E. Discuss, Consider & Possibly Act on recommendation from the Collinsville Cemetery Association to approve Kevin Hale, Linda**

Hale and Deanna Green Irelan as new directors to fill vacancies left by Carrel Reed, Ralph Maglaughlin and Vince Kerr for the Collinsville Cemetery Association effective immediately:

Motion made by Gina L. Richroath, second by Brian K. Radcliff and carried 4-0 to approve the recommendation from the Collinsville Cemetery Association to approve Kevin Hale, Linda Hale and Deanna Green Irelan as new directors to fill vacancies left by Carrel Reed, Ralph Maglaughlin and Vince Kerr for the Collinsville Cemetery Association effective immediately.

F. Discuss, Consider & Possibly Act on recommendation from the Collinsville Cemetery Association to approve Kevin Hale as new President for the Collinsville Cemetery Association effective July 1, 2016 replacing Roger Kerr:

Motion made by Gina L. Richroath, second by Brian K. Radcliff and carried 4-0 to approve the recommendation from the Collinsville Cemetery Association to approve Kevin Hale as new President for the Collinsville Cemetery Association effective July 1, 2016 replacing Roger Kerr.

G. Discuss, Consider & Possibly Act on recommendation from the Collinsville Cemetery Association to approve Linda Hale as new Treasurer for the Collinsville Cemetery Association effective July 1, 2016 replacing Clara Ann Kerr:

Motion made by Gina L. Richroath, second by Andy R. Hammer and carried 4-0 to approve the recommendation from the Collinsville Cemetery Association to approve Linda Hale as new Treasurer for the Collinsville Cemetery Association effective July 1, 2016 replacing Clara Ann Kerr.

H. Discuss, Consider & Possibly Act on City Ordinance #586 naming and directing parking on a previously unnamed alley within the City of Collinsville, Texas; making it unlawful to park in the alley except for business loading and unloading;

providing for a penalty not exceeding \$200.00 for violation of the traffic signs directing parking on the alley; providing for an effective date: Motion made by Gina L. Richroath, second by Andy R. Hammer and carried 4-0 to approve City Ordinance #586 naming and directing parking on a previously unnamed alley within the City of Collinsville, Texas; making it unlawful to park in the alley except for business loading and unloading; providing for a penalty not exceeding \$200.00 for violation of the traffic signs directing parking on the alley; providing for an effective date.

I. Discuss, Consider & Possibly Act on the City being host to the “National Night Out” to be held on October 4, 2016:

Motion

made by Brian K. Radcliff, second by Grady J. Carney and carried 4-0 to approve the City being host to the “National Night Out” to be held on October 4, 2016.

16. Executive Session:

17. Return to Open Session:

18. Adjourn: Motion made by Gina L. Richroath, second by Brian K. Radcliff and carried 4-0 to adjourn at 7:25 p.m.

CITY OF COLLINSVILLE

BRANDON R. WHITE, Mayor

ATTEST:

TROY M. VANNOY, City Secretary