

MINUTES
REGULAR MEETING
Monday, April 11, 2016 @ 6:30 P.M.
Collinsville City Hall / 101 North Main Street

Mayor Brandon R. White, Council members Grady J. Carney, Andy R. Hammer, and Brian K. Radcliff were in attendance. Gina L. Richroath was absent. Gina L. Richroath arrived at 6:37. City Secretary Troy M. Vannoy recorded these minutes.

- 1. Call to Order:** Regular meeting was called to order by Mayor Brandon R. White at 6:30 p.m.
- 2. Pledge of Allegiance/Invocation:** Meeting opened with the Pledge of Allegiance led by Mayor White & Invocation offered by Melody Graves.
- 3. Roll Call and Determination of Quorum:** Mayor Brandon R. White declared a quorum present and opened the Regular Meeting.
- 4. Consent Items consisting of March 14, 2016 Regular Meeting Minutes and March Financial Report:** Motion made by Andy R. Hammer, second by Brian K. Radcliff and carried 3-0 to accept all consent items as presented.
- 5. Citizens to be heard:** Chaney McDonnell expressed concerns over downtown parking issues and the availability to park while pulling horse and cattle trailers. Mayor White answered his concerns with a couple of areas that could be utilized while pulling trailers. These areas being west of downtown behind the buildings on the west side of the square and an area on the east side of Collinsville Street alley.
- 6. Police Department:**
 - A. Monthly Report:** Chief Roach presented the council with a report of his department's activities for the month of March. A copy of the report will become a part of these minutes.
- 7. Public Works Department:**
 - A. Monthly Report:** Mark or David Patterson was unable to attend.
- 8. Fire Department:**
 - A. Monthly Report:** Chief McKee states that there have been a total of 85 calls for service for the year through March and for the month of March, there were 30 calls for service which included 17 medical calls, 2 structure fires, 2 car fires, 3 grass fires, 2 motor vehicle accidents, 2 fire alarms, 1 power line down and a scoreboard fire at CISD softball stadium. The Fire Department is currently working on a policy for the test of the warning sirens and the criteria for its use. The new Ford truck is

now almost fully equipped and the old Chevy Suburban will soon be put up for bids.

9. Animal Control:

- A. Activity Report:** March report was reviewed by the council. A copy of the report will become a part of these minutes.

10. Keep Collinsville Beautiful:

- A. Monthly Report:** Betty Graham, KCB Chairperson reports that the actual start date for the downtown square project is April 18th. Work should be completed within 28 days. The annual citywide spring cleanup held on April 2nd had 23 volunteers to help and 35 bags of trash was collected along Main Street and Highway 377.

11. Collinsville Park Board Report:

- A. Monthly Report –** Richard Andrews reports that the board has decided to go forward with construction of the ball fields and concession stand at the park. An elevation survey will be done before any construction is started so proper drainage can be maintained. The co-ed softball league will begin the last Friday night in May. A church league held on Saturdays may also be a possibility. Poor Boys Restaurant has agreed to setup and sale hamburgers and hot dogs each night with part of proceeds going to the Park Board.

12. Chamber of Commerce Report:

- A. Monthly Report –** Austin Lewter or Glenda Cox was unable to attend.

13. Mayor Report:

- A. Monthly Report –** Brandon R. White
- **Collinsville Cemetery Association update:** Kevin and Linda Hale have agreed to take over the responsibility of management of the Collinsville Cemetery Association after the retirement of Roger and Clara Ann Kerr is complete. This is great news since the alternative might have been turning the care of the cemetery over to the city.
 - **Cemetery Fence relocation update:** Jim Coonrod, resident of 317 Church Street requested that the cemetery fence on the north side of his property be relocated to the actual property line. Currently the fence is located on his property by 3.4' at the NW corner and 4.6' at the NE corner. The work is now complete and the job was done by Raul Romo for \$500.00.

- **Ditches:** Mayor White has contacted County Commissioner Phyllis James for help cleaning some of the worst ditches. Phyllis has agreed to help but an Interlocal agreement must be agreed on and signed.
- **Electric service for welcome signs:** Kevin Fairbrother of Oncor Electric Delivery recently came by City Hall and stated that he was working with Scott Sides of the KCB to obtain electric service for both welcome signs. The north sign could be wired off the lift station meter located nearby but a meter would have to be set at the south sign location thus an additional bill would be received each month.
- **Ball Park Road construction at City Park:** Robert Chambliss of Chambliss Construction was contacted to provide an estimate for the construction of the road running north and south along the east side of the City Park, named Ball Park Road. A twenty foot wide base rock street X 1100' with construction of ditches would cost between 18-20k. This work will need to be budgeted for FY17.

14. Old Business:

- A. Discuss, Consider & Possibly Act on bids for roof repairs/replacement at City Hall/Police Department/Municipal Court:** Bids from Centurion Industries, Inc., A-Lert Roof Systems Division and CRS Commercial Roof Specialists, Inc. were reviewed by the council. Motion made by Grady J. Carney, second by Brian K. Radcliff and carried 4-0 to accept the proposal from Centurion Industries, Inc., A-Lert Roof Systems Division to manufacture and install an A-Lert Standing Seam Roof System on the City Hall and Police Department located at 101 North Main Street and 103 North Main Street for \$53,577.00.

15. New Business:

- A. Discuss, Consider & Possibly Act on a Proclamation supporting Motorcycle Awareness by proclaiming the month of May, as Motorcycle Safety and Awareness Month in the City:** Motion made by Gina L. Richroath, second by Andy R. Hammer and carried 4-0 to pass a Proclamation supporting Motorcycle Awareness by proclaiming the month of May, as Motorcycle Safety and Awareness Month in the City.
- B. Discuss, Consider & Possibly Act on approval of a detailed drawing and specifications bid spec list for the remodel project**

at the Collinsville Community Center prepared by Justin McDonnell: Motion made by Andy R. Hammer, second by Grady J. Carney and carried 4-0 to approve a detailed drawing and specifications bid spec list for the remodel project at the Collinsville Community Center prepared by Justin McDonnell.

- C. Discuss, Consider & Possibly Act on The Payment Group (TpG) payment service for the Collinsville online utility bill payments and the Collinsville Municipal Court online payments:** Motion made by Gina L. Richroath, second by Andy R. Hammer and carried 4-0 to approve The Payment Group (TpG) payment service for the Collinsville online utility bill payments and the Collinsville Municipal Court online payments.
- D. Discuss, Consider & Possibly Act upon City Resolution #584, a resolution authorizing that taxes imposed on tangible personal property that become delinquent on or after February 1 of a year incur an additional penalty on a date that occurs before July 1 of the year in which the taxes become delinquent as authorized by Tax Code Section 33.11:** Motion made by Andy R. Hammer, second by Brian K. Radcliff and carried 4-0 to approve City Resolution #584, a resolution authorizing that taxes imposed on tangible personal property that become delinquent on or after February 1 of a year incur an additional penalty on a date that occurs before July 1 of the year in which the taxes become delinquent as authorized by Tax Code Section 33.11.
- E. Discuss, Consider & Possibly Act upon City Resolution #585, a resolution directing Oncor Electric Delivery Company, LLC to file certain information with the City of Collinsville; Setting a procedural schedule for the gathering and review of necessary information in connection therewith; Setting dates for the filing of the City's analysis of the company's filing and the company's rebuttal to such analysis; Ratifying the hiring of legal counsel and consultants; Reserving the right to require the reimbursement of the City of Collinsville's rate case expenses; Setting a public hearing for the purposes of determining if the existing rates of Oncor Electric Delivery Company are unreasonable or in any way in violation of any provision of law and the determination by the City of Collinsville of just and reasonable rates to be charged by Oncor Electric Delivery Company, LLC:** Motion made by Andy R. Hammer, second by Grady J. Carney and carried 4-0 to approve City Resolution #585, a resolution directing Oncor Electric Delivery Company, LLC to file certain information with the City of Collinsville; Setting a procedural schedule for the gathering

and review of necessary information in connection therewith; Setting dates for the filing of the City's analysis of the company's filing and the company's rebuttal to such analysis; Ratifying the hiring of legal counsel and consultants; Reserving the right to require the reimbursement of the City of Collinsville's rate case expenses; Setting a public hearing for the purposes of determining if the existing rates of Oncor Electric Delivery Company are unreasonable or in any way in violation of any provision of law and the determination by the City of Collinsville of just and reasonable rates to be charged by Oncor Electric Delivery Company, LLC.

- F. Discuss, Consider & Possibly Act upon long term maintenance of property located at 201 Pecan Street:** Chief Roach approached the council with a problem locating the owner of the property located at 201 Pecan Street. The property is in need of maintenance and Chief Roach requests guidance on how to get and keep the property maintained. Motion made by Gina L. Richroath, second by Grady J. Carney and carried 4-0 to have the City hire an outside contractor to maintain the property and to place a lien on the property for expenses incurred after consulting with the City Attorney for the proper legal procedures and his advice on this matter.

16. Executive Session:

17. Return to Open Session:

18. Adjourn: Motion made by Gina L. Richroath, second by Grady J. Carney and carried 4-0 to adjourn at 7:51 p.m.

CITY OF COLLINSVILLE

BRANDON R. WHITE, Mayor

ATTEST:

TROY M. VANNOY, City Secretary