

MINUTES
REGULAR MEETING
Monday, March 14, 2016 @ 6:30 P.M.
Collinsville City Hall / 101 North Main Street

Mayor Brandon R. White, Council members Andy R. Hammer, Brian K. Radcliff and Gina L. Richroath were in attendance. Grady J. Carney and Justin J. Lemoine was absent. City Secretary Troy M. Vannoy recorded these minutes.

- 1. Call to Order:** Regular meeting was called to order by Mayor Brandon R. White at 6:31 p.m.
- 2. Pledge of Allegiance/Invocation:** Meeting opened with the Pledge of Allegiance led by Mayor White & Invocation offered by Melody Graves.
- 3. Roll Call and Determination of Quorum:** Mayor Brandon R. White declared a quorum present and opened the Regular Meeting.
- 4. Consent Items consisting of February 8, 2016 Regular Meeting Minutes and February Financial Report:** Motion made by Andy R. Hammer, second by Brian K. Radcliff and carried 3-0 to accept all consent items as presented.
- 5. Citizens to be heard:** No citizens to be heard.
- 6. Police Department:**
 - A. Monthly Report:** Chief Roach presented the council with a report of his department's activities for the month of February. A copy of the report will become a part of these minutes.
- 7. Public Works Department:**
 - A. Monthly Report:** Mark or David Patterson was unable to attend.
- 8. Fire Department:**
 - A. Monthly Report:** Chief McKee states that the new Ford truck is now in service as a first responder and the old Chevy Suburban will soon be put up for bids. For the month of February, there were 28 calls for service which included 16 medical calls, 8 grass fires, 2 motor vehicle accidents and 2 construction fires. The Fire Department recently had an election and Justin McDonnell and Ross Pilcher were named captains.
- 9. Animal Control:**
 - A. Activity Report:** February report was reviewed by the council. A copy of the report will become a part of these minutes.
- 10. Keep Collinsville Beautiful:**
 - A. Monthly Report:** Betty Graham, KCB Chairperson reports that the annual citywide spring cleanup is scheduled for April 2nd and volunteers are needed and welcome. The downtown square

project is scheduled to begin on April 1st and a meeting with TxDOT to cover the details is scheduled within the next week.

11. Collinsville Park Board Report:

- A. Monthly Report – Richard Andrews reports that a pitching mound was ordered for the park and should be received in a couple of weeks. It appears that the Park Board grant application fell a couple of points short and the group is working on addressing areas that can be added in the next application that would increase their point total. A benefit softball tournament is scheduled for this weekend at the park and Richard voiced concerns over home run balls possibly striking cars and children/parents utilizing the park.

12. Chamber of Commerce Report:

- A. Monthly Report – Austin Lewter reports that the annual banquet was a great success and they had a real good turnout. The scholarship committee is meeting right now and making decisions on scholarships awarded. Ribbon cutting are going wild with five done last month. It soon will be time to begin preparation for Pioneer Day.

13. Mayor Report:

- A. Monthly Report – Brandon R. White
- **Collinsville Cemetery Association update:** The group met last week and President Roger D. Kerr announced that he would retire from the management of the cemetery in October. The group discussed possible replacements and also the possibility of turning the care of the cemetery over to the city. A second meeting to reach final decisions will take place in a couple weeks.
 - **GTUA update for study to obtain Lake Texoma water:** Drew Satterwhite has informed the city that the Water Development Board grant for the study to obtain Lake Texoma water in the amount of \$100,000.00 is no longer available and that the \$200,000.00 study has been restructured to \$160,000.00 with all cost being paid by the cities wanting to participate. Initially the cost for Collinsville was going to be up to \$9,000.00 and now the cost could be 1.6 times that amount if everyone participates. After short discussion with council, Mayor White states that he will again explore lease options to possibly avoid having to be involved in the study.

- **Zika virus update:** Mayor White wants everyone to be aware of the new virus and the only cases now identified are related to travel to areas of the world where spread of the virus is active and ongoing.
- **Discuss annexation of property on Joggers Trail:** There has been some interest in the possible annexation of property on Joggers Trail. Mayor White states that before this property could be annexed, an engineer would need to be hired to do a drainage study on this area due to the water issues. The P & Z needs to be involved in the process also.
- **Discuss Ball Park Road construction at City Park:** The road running north and south along the east side of the City Park is named Ball Park Road and the construction has previously been approved by the City Council on July 14, 2014. Mayor White wishes to get base rock applied very soon which will begin the process of building a city street and providing access for future park project plans, access to City Water Well #7, fulfill prior commitment to provide access to land on the east side of Ball Park Road and to also provide a new access point to land south of the park.

14. Old Business:

15. New Business:

- A. **Discuss, Consider & Possibly Act upon the resignation of Justin J. Lemoine from the Collinsville City council:** Motion made by Gina L. Richroath, second by Brian K. Radcliff and carried 3-0 to accept the resignation of Justin J. Lemoine from the Collinsville City council.
- B. **Discuss, Consider & Possibly Act upon Cancellation of Election order for the May 7, 2016 General Election of the City of Collinsville:** The council received and accepted the Certification of Unopposed Candidates form. Motion made by Gina L. Richroath, second by Andy R. Hammer and carried 3-0 to act upon Cancellation of Election order for the May 7, 2016 General Election of the City of Collinsville.
- C. **Discuss, Consider & Possibly Act upon the property line fence location for a portion of the south line of the Collinsville Cemetery:** Jim Coonrod, resident of 317 Church Street discussed the need of having the cemetery fence on the north side of his property moved to the actual property line. Currently the fence is located on his property by 3.4' at the NW corner and 4.6' at

the NE corner of his property. Motion made by Andy R. Hammer, second by Brian K. Radcliff and carried 3-0 to obtain bids for relocation of the fence.

- D. Discuss, Consider & Possibly Act upon Interlocal Agreement between the City of Collinsville and Grayson County, Texas to prepare streets for chip/seal, patch pot holes, install culvert and chip/seal 3.2 miles of streets for \$43,267.67:** Motion made by Gina L. Richroath, second by Brian K. Radcliff and carried 3-0 to act upon Interlocal Agreement between the City of Collinsville and Grayson County, Texas to prepare streets for chip/seal, patch pot holes, install culvert and chip/seal 3.2 miles of streets for \$43,267.67 as long as work can be completed within 6 months weather permitting.
- E. Discuss, Consider & Possibly Act on recommendation from the Collinsville Economic Development Corporation 'B' to hire Justin McDonnell to develop a detailed drawing and specifications bid spec list for the remodel project at the Collinsville Community Center for \$350.00 with CEDC funds:** Motion made by Brian K. Radcliff, second by Andy R. Hammer and carried 3-0 to accept recommendation from the Collinsville Economic Development Corporation 'B' to hire Justin McDonnell to develop a detailed drawing and specifications bid spec list for the remodel project at the Collinsville Community Center for \$350.00 with CEDC funds.
- F. Discuss, Consider & Possibly Act on recommendation from the Collinsville Economic Development Corporation 'B' to hire Patterson Professional Services for paving of sidewalk and parking area at the 100 block of East Hughes Street in the amount of \$13,500.00 with CEDC funds:** Motion made by Brian K. Radcliff, second by Andy R. Hammer and carried 3-0 to accept recommendation from the Collinsville Economic Development Corporation 'B' to hire Patterson Professional Services for paving of sidewalk and parking area at the 100 block of East Hughes Street in the amount of \$13,500.00 with CEDC funds.
- G. Discuss, Consider & Possibly Act on recommendation from the Collinsville Economic Development Corporation 'B' to pay 1/3 of the total TCOG Collinsville Vision Plan cost with CEDC funds in the amount of \$6,833.33:** Motion made by Gina L. Richroath, second by Andy R. Hammer and carried 3-0 to accept recommendation from the Collinsville Economic Development Corporation 'B' to pay 1/3 of the total TCOG Collinsville Vision Plan cost with CEDC funds in the amount of \$6,833.33.

- H. Discuss, Consider & Possibly Act on hiring Patterson Professional Services to calibrate well meters for the City every three years as mandated by the state for \$100.00 each calibration:** Motion made by Gina L. Richroath, second by Brian K. Radcliff and carried 3-0 to hire Patterson Professional Services to calibrate well meters for the City every three years as mandated by the state for \$100.00 each calibration.
- I. Discuss, Consider & Possibly Act on obtaining bids for roof repairs/replacement at City Hall/Police Department/Municipal Court:** Motion made by Brian K. Radcliff, second by Gina L. Richroath and carried 3-0 to obtain bids for roof repairs/replacement at City Hall/Police Department/Municipal Court.

16. Executive Session:

17. Return to Open Session:

18. Adjourn: Motion made by Gina L. Richroath, second by Brian K. Radcliff and carried 3-0 to adjourn at 7:33 p.m.

CITY OF COLLINSVILLE

BRANDON R. WHITE, Mayor

ATTEST:

TROY M. VANNOY, City Secretary