

MINUTES
REGULAR MEETING
Monday, July 13, 2015 @ 6:30 P.M.
Collinsville City Hall / 101 North Main Street

Mayor Brandon R. White, Council members Grady J. Carney, Andy R. Hammer, Brian K. Radcliff and Gina L. Richroath were in attendance. Justin J. Lemoine was absent. City Secretary Troy M. Vannoy recorded these minutes.

- 1. Call to Order:** Regular meeting was called to order by Mayor Brandon R. White at 6:30 p.m.
- 2. Pledge of Allegiance/Invocation:** Meeting opened with the Pledge of Allegiance led by Mayor White & Invocation offered by Austin Lewter.
- 3. Roll Call and Determination of Quorum:** Mayor Brandon R. White declared a quorum present and opened the Meeting.
- 4. Consent Items consisting of June 8, 2015 Regular Meeting Minutes, June 15, 2015 Special Meeting Minutes & Budget Workshop, June 29, 2015 Special Meeting Minutes and June Financial Report:** Motion made by Brian K. Radcliff, second by Gina L. Richroath and carried 4-0 to accept all consent items as presented.
- 5. Citizens to be heard:** Betty Graham approached the council with concerns about under aged drivers racing their golf carts on Pecan Street.
- 6. Police Department:**
 - A. Monthly Report:** Chief Roach presented the council with a report of his department's activities for the month of June. A copy of the report will become a part of these minutes.
- 7. Public Works Department:**
 - A. Monthly Report:** David Patterson reports that the TCEQ water inspection passed with no discrepancies and the inspector said that he wouldn't be back for three years. Graham Grove water line project upgrade has been completed.
- 8. Fire Department:**
 - A. Monthly Report:** Chief Benny McKee reports that the Fire Department had 34 calls for service last month consisting of 6 grass fires, 3 structure fires and all else medical related. Benny updated the council on the new fire truck by stating that on Wednesday, he will fly down and do the final inspection and then the truck will then go to College Station for the fire school conference at Texas A&M. From there, the truck will go to

Collinsville and is expected to arrive on the 20th. It will then take approximately a week to get it ready for service. Radios will need to be installed and some equipment will need to be transferred. At some point the Fire Department will host an Open House to display the new truck to the public.

9. Animal Control:

A. Monthly Report: June report was reviewed by the council. A copy of the June report will become a part of these minutes.

10. Keep Collinsville Beautiful:

A. Monthly Report: Betty Graham states that the KCB had their annual meeting July 9th and the KCB kicked off their Memorial Brick Project which will go along with the Downtown Project. TxDOT is moving forward with the Downtown Project and plans are to begin this fall. Adopt-a-Highway cleanup will be taking place from 8-10 a.m. on Saturday the 18th.

11. Collinsville Park Board Report:

A. Monthly Report: Derrell Ragsdale and Melody Graves gave a joint report that the Park Board has agreed to allow Johnny Smothermon to cut and bale the grass on the east side of the park with his time donated to the park and proceeds from the sale of the hay going back to the Park Board in the amount of \$2000.00. Derrell also reports that an injury occurred at the park on Saturday night when Krista Ringo was closing the door to the concession stand and it struck her head knocking her into the tongue of the concession stand trailer breaking her wrist and arm. Melody reports that the Park Board needs everyone's help in filling out a survey that is being made available to citizens. The number of responders that fill out this survey helps with points towards getting the grant for the park. Melody also reports that plans are to do a walk-a-thon in October to raise money to help new borne screening of preventable diseases.

12. Chamber of Commerce Report:

A. Monthly Report: Austin Lewter states that he plans to start giving monthly updates to the City for the Chamber. One benefit that the Chamber of Commerce offers as a perk to any new or old business which joins the Chamber is the ribbon cutting which provides exposure in the local paper. The Chamber will begin focusing on Pioneer Day which will be held on September 19th and the theme will be "Collinsville, where your future begins".

13. Old Business: No Old Business

14. New Business:

- A. Discuss, Consider & Possibly Act on the hiring of the City's Municipal Court Judge for a two year term:** Motion made by Grady J. Carney, second by Brian K. Radcliff and carried 4-0 to rehire Ann Y. Pafford as the City's Municipal Court Judge for a two year term.
- B. Administer Oath of Office for City's Municipal Court Judge:** Mayor White administered the Oath of Office and the Statement of Officer to Ann Y. Pafford as the City's Municipal Court Judge.
- C. Discuss, Consider & Possibly Act upon approval from the Collinsville Park Board to the City for the purchase of playground equipment and chalker:** Melody Graves requests that the City purchase playground equipment for approximately \$2000.00 and chalker for approximately \$300.00. Motion made by Andy R. Hammer, second by Gina L. Richroath and carried 4-0 to purchase playground equipment and chalker.
- D. Discuss, Consider & Possibly Act upon accepting the written contract for Terri Wilson as the grant writer for Collinsville City Park Master Plan application for matching funds through the Texas Parks and Wildlife:** Motion to table the written contract for Terri Wilson as the grant writer for Collinsville City Park Master Plan application for matching funds through the Texas Parks and Wildlife made by Gina L. Richroath, second by Andy R. Hammer and carried 4-0 until it is reviewed by the City Attorney.
- E. Discuss, Consider & Possibly Act upon the recommendation from the Collinsville Industrial Development Corporation 'A' to add a separate meter base and main breaker panel near existing meters located on the east side of the City Annex Building funded by the CIDC in an amount not to exceed \$2,800.00:** Motion made by Gina L. Richroath, second by Grady J. Carney and carried 4-0 to convert one of the existing meter bases located at the City Annex Building for use for outside vendor outlets with breaker panel upgrades not to exceed \$2800.00.
- F. Discuss, Consider & Possibly Act upon the recommendation from the Collinsville Industrial Development Corporation 'A' to send Deborah Hale to Economic Development Corporation training funded by the CIDC:** Motion made by Gina L. Richroath, second by Brian K. Radcliff and carried 4-0 to send Deborah Hale to Economic Development Corporation training funded by the CIDC.

- G. Discuss, Consider & Possibly Act upon the recommendation from the Collinsville Economic Development Corporation 'B' to accept the resignation of Mike James from the Collinsville Economic Development Corporation 'B':** Motion made by Gina L. Richroath, second by Brian K. Radcliff and carried 4-0 to accept the resignation of Mike James from the Collinsville Economic Development Corporation 'B'.
- H. Discuss, Consider & Possibly Act upon the recommendation from the Collinsville Economic Development Corporation 'B' naming Krista Michele Ringo as their new Chairperson:** Motion made by Gina L. Richroath, second by Andy R. Hammer and carried 4-0 to accept the recommendation from the Collinsville Economic Development Corporation 'B' naming Krista Michele Ringo as their new Chairperson.
- I. Discuss, Consider & Possibly Act upon the recommendation from the Collinsville Economic Development Corporation 'B' to fund advertising for Pioneer Day as requested by the Collinsville Chamber of Commerce in the amount not to exceed \$2,175.00:** Motion made by Brian K. Radcliff, second by Andy R. Hammer and carried 3-1 with Gina L. Richroath against to accept the recommendation from the Collinsville Economic Development Corporation 'B' to fund advertising for Pioneer Day as requested by the Collinsville Chamber of Commerce in the amount not to exceed \$2,175.00 for this year and to discontinue support to fund advertising for Pioneer Day from the Collinsville Economic Development Corporation 'B' for next year.
- J. Discuss, Consider & Possibly Act upon the recommendation from the Collinsville Economic Development Corporation 'B' to send Troy Vannoy to Economic Development Corporation training funded by the CEDC:** Motion made by Gina L. Richroath, second by Grady J. Carney and carried 4-0 to send Troy Vannoy to Economic Development Corporation training funded by the CEDC.
- K. Discuss, Consider & Possibly Act upon request from the Collinsville Chamber of Commerce to the City to purchase two additional portable toilets for Pioneer Day event on September 19, 2015:** Motion made by Gina L. Richroath, second by Brian K. Radcliff and carried 4-0 to purchase two additional portable toilets for Pioneer Day event on September 19, 2015.
- L. Discuss, Consider & Possibly Act upon request from Derek Kays to lease the outside property surrounding the fenced area of the Waste Water Treatment Plant for agricultural purposes:**

Motion made by Gina L. Richroath, second by Andy R. Hammer and carried to write up a written lease for Derek Kays to lease the outside property surrounding the fenced area of the Waste Water Treatment Plant for agricultural purposes at no cost with Derek responsible for mowing around existing trees and fences and also providing fertilizer for this area.

M. Discuss, Consider & Possibly Act upon City Ordinance #565 Golf

Cart Ordinance: Chief Roach worked with the City Attorney on a proposed Golf Cart Ordinance #565 and presented it to the City Council. Motion made by Gina L. Richroath, second by Grady J. Carney and carried 4-0 to approve City Ordinance #565 as presented with proposed number on Chief Roach's draft corrected from #563 to #565.

N. Discuss, Consider & Possibly Act on COBRA Continuation of Coverage Administrative Agreement between TML MultiState Intergovernmental Employee Benefits Pool and the Employer Member City of Collinsville:

Motion made by Gina L. Richroath, second by Brian K. Radcliff and carried 4-0 to approve COBRA Continuation of Coverage Administrative Agreement between TML MultiState Intergovernmental Employee Benefits Pool and the Employer Member City of Collinsville.

O. Discuss, Consider & Possibly Act on voting for Mark Patterson to serve on the Red River Groundwater Conservation District Board of Directors as the representative for the Small Cities in Grayson County:

Motion made by Gina L. Richroath, second by Grady J. Carney and carried 4-0 to vote for Mark Patterson to serve on the Red River Groundwater Conservation District Board of Directors as the representative for the Small Cities in Grayson County.

P. Discuss, Consider & Possibly Act upon road bore at FM902 (East) going north at Batey Road:

Motion made by Gina L. Richroath, second by Grady J. Carney and carried 4-0 to table any action on the road bore at FM902 (East) going north at Batey Road until Patterson Professional Services can furnish a cost estimate for the project.

Q. Discuss, Consider & Possibly Act upon bids received for the demolition of a house and structures located at 118 East Ford Street:

The City received three sealed bids for the demolition of a house and structures located at 118 East Ford Street. Motion made by Brian K. Radcliff, second by Gina L. Richroath and carried 4-0 to accept the bid from JM Property Maintenance in the amount of \$4,500.00 for complete removal of structure

from property with all trash and debris removed and transported to solid waste disposal location.

R. Discuss FY16 Budget Proposal: Troy Vannoy presented a preliminary FY16 Budget Proposal prepared by City staff. Troy noted that an additional \$3000.00 will need to be added to expenses under line item 7362-1 for Elections due to the upcoming alcohol petition acceptance and being put on the November ballot conducted by Grayson County. A new line item will also need to be created for expenses for Code Red Emergency Management in the amount of \$750.00. No Action Taken.

15. Executive Session:

16. Return to Open Session:

17. Adjourn: Motion made by Gina L. Richroath, second by Brian K. Radcliff and carried 4-0 to adjourn at 7:52 p.m.

CITY OF COLLINSVILLE

BRANDON R. WHITE, Mayor

ATTEST:

TROY M. VANNOY, City Secretary