

MINUTES
REGULAR MEETING
Monday, March 9, 2015 @ 6:30 P.M.
Collinsville City Hall / 101 North Main Street

Mayor Pro Tempore Brandon White, Council members Jon Davidson, Justin Lemoine, and Brian Radcliff were in attendance. Benny McKee was absent. City Secretary Troy Vannoy recorded these minutes.

- 1. Call to Order:** Regular meeting was called to order by Mayor Pro Tempore Brandon White at 6:30 p.m.
- 2. Pledge of Allegiance/Invocation:** Meeting opened with the Pledge of Allegiance led by Brandon White & Invocation offered by Justin Lemoine.
- 3. Roll Call and Determination of Quorum:** Mayor Pro Tempore Brandon White declared a quorum present and opened the Meeting.
- 4. Consent Items consisting of February 9, 2015 Regular Meeting Minutes, February 19, 2015 Special Meeting Minutes and February Financial Report:** Motion made by Justin Lemoine, second by Jon Davidson and carried 4-0 to accept all consent items as presented.
- 5. Citizens to be heard:**
 - A. No citizens to be heard.
- 6. Police Department:**
 - A. **Monthly Report:** Chief Roach presented the council with a report of his department's activities for the month of February. A copy of the report will become a part of these minutes.
- 7. Public Works Department:**
 - A. **Monthly Report:** David Patterson reports that the water line upgrade project on Old Town Road is complete with only some dirt work remaining and hopefully they will be able to get it done when the weather dries up. Dirt work at the WWTP has begun and the drying beds are being filled. The dirt pile filled with concrete at the City shop located near the youth football field is being buried also.
- 8. Fire Department:**
 - A. **Monthly Report:** Chief Benny McKee was absent.
- 9. Animal Control:**

- A. **Monthly Report:** February report was reviewed by the council. A copy of the February report will become a part of these minutes.

10.Keep Collinsville Beautiful:

- A. **Monthly Report:** Betty Graham informed the council that TxDOT engineers met at City Hall with the KCB on February 25th and presented a plan for the downtown beautification project. Betty states that upgraded street lights may not be a possibility unless electrical power lines can be relocated. Citywide cleanup day is April 11th with three Roll-off dumpsters and the County's wood chipper available.

11.Collinsville Park Board Report:

- A. **Monthly Report:** Derrell Ragsdale presented an update for the Collinsville Park Board and states that fields are currently being worked on and a work day is scheduled for March 21st. All fields will be ready for the first game on March 30th. Derrell also informed the council that an individual is interested in building a new basketball court and paying for the project out of his pocket.

12.Old Business:

- A. **Discuss, Consider & Possibly Act upon accepting the recommendation from the Collinsville Economic Development Corporation (B) to add Gina Richroath as a new member with membership expiring on 01-15-16:** Motion made by Brandon White, second by Justin Lemoine and carried 4-0 to table any action on new membership for Gina Richroath on the Collinsville Economic Development Corporation (B) until a meeting with members of both boards can be arranged and restructuring occurs.
- B. **Discuss, Consider & Possibly Act upon the purchase of a new Backhoe Loader with trade-in of Case 580M-N5C388962:** Motion made by Jon Davidson, second by Justin Lemoine and carried 4-0 to not purchase a new backhoe loader in this budget cycle.
- C. **Consider & Possibly Act on 2015 street repairs through Grayson County:** Motion made by Justin Lemoine, second by Jon Davidson and carried 4-0 to do proposed street work of 2.68 miles with work being done through Grayson County for an estimated cost of \$42,492.00.

13.New Business:

- A. Discuss, Consider & Possibly Act on accepting the recommendation from Gene Cox for possible restructuring of memberships for both the Collinsville Industrial Development Corporation (A) and the Collinsville Economic Development Corporation (B):** Gene Cox gave a restructuring plan of memberships for both the Collinsville Industrial Development Corporation (A) and the Collinsville Economic Development Corporation (B) which consisted of the blending of experienced and new members on both boards. It was determined that a joint meeting with both boards be scheduled and to then go over Gene's restructuring plan and develop new memberships recommendations for both boards.
- B. Discuss, Consider & Possibly Act on a Proclamation proclaiming the week of March 15-21, 2015 as Poison Prevention Week in the City:** Motion made by Jon Davidson, second by Justin Lemoine and carried 4-0 to accept a Proclamation proclaiming the week of March 15-21, 2015 as Poison Prevention Week in the City.
- C. Discuss, Consider & Possibly Act on a Proclamation to recognize the impact of service on the Mayors Day of Recognition for National service on April 7, 2015:** Motion made by Jon Davidson, second by Justin Lemoine and carried 4-0 to accept a Proclamation to recognize the impact of service on the Mayors Day of Recognition for National service on April 7, 2015.
- D. Discuss possible development of Block 8 of the C. C. Collins Addition, Charles Quillin Survey, Abstract 989, City of Collinsville, County of Grayson, State of Texas:** Vaughan Christner of Christner Homes approached the council with questions concerning the possible development of Block 8 of the C. C. Collins Addition, Charles Quillin Survey, Abstract 989, City of Collinsville, County of Grayson, State of Texas. Mr. Christner discussed the possible purchase and development of this property and what he would need to do before he could begin developing. Council reviewed the existing plat and informed Mr. Christner that the Pathfinder Street would need to be completed and constructed of asphalt before issuing any building permits.

- E. Discuss, Consider & Possibly Act on phone service at the Collinsville Community Library:** Rebecca Denton discussed the need of a land line phone at the Collinsville Community Library. Motion made by Jon Davidson, second by Justin Lemoine and carried 4-0 to purchase a land line phone at the Collinsville Community Library.
- F. Discuss, Consider & Possibly Act on the property described as Waldos 1st Addition, Block 9, Lots 6, 7, 8 & 9 deeded to the Collinsville Industrial Development Corporation and change ownership to the City of Collinsville:** Motion made by Jon Davidson, second by Justin Lemoine and carried 4-0 to leave the property described as Waldos 1st Addition, Block 9, Lots 6, 7, 8 & 9 deeded to the Collinsville Industrial Development Corporation.
- G. Discuss, Consider & Possibly Act on recommendation from City Building Official to enact on the condemnation of a house located at 118 East Ford Street deemed as a safety hazard:** Mike Doughty of Countywide Inspections was asked by the council to do a safety inspection for the house and property located at 118 East Ford Street. Mike approached the council with his report in which he describes the property as having lack of maintenance and in poor condition. Mike presented several pictures that he took at the property which shows the property to be a fire hazard, trash on property, exposed electrical wiring, broken windows and the property also being a stray and wild animal refuge. Mike noted that there are a couple of old automobiles on the property also. Mike recommends that the property owner be notified by certified letter and then given 30 days to obtain the necessary permits to bring the property up to code or permits to remove the building. If the property owner takes no action, denies or refuses to accept the registered letter, Mike recommends that after 30 days, he would post the property as “condemned, do not enter and do not occupy”. City could then go through the legal options to have the property cleaned up. Motion made by Justin Lemoine, second by Jon Davidson and carried 4-0 to act on recommendation from City Building Official to enact on the condemnation of a house located at 118 East Ford Street deemed as a safety hazard.

H. Discuss, Consider & Possibly Act on Budget Review:

Council reviewed the budget and took note of a few line items in need of adjustment. No Action Taken.

I. Discuss, Consider & Possibly Act on Budget Adjustments:

Motion made by Jon Davidson, second by Justin Lemoine and carried 4-0 to make the following budget adjustments.

- Adjust \$12,500.00 from Capital Expense- WF 7340-3 to Street Repair- GF 7350-1
- Adjust \$1,000.00 from Capital Expense- WF 7340-3 to Tax Assessor Collector Services 7172-1

14.Executive Session:

15.Return to Open Session:

16.Adjourn: Motion made by Justin Lemoine, second by Bryan Radcliff and carried 4-0 to adjourn at 7:38 p.m.

CITY OF COLLINSVILLE

BRANDON R. WHITE, Mayor Pro Tempore

ATTEST:

TROY VANNOY, City Secretary