

MINUTES
REGULAR MEETING
Monday, February 9, 2015 @ 6:30 P.M.
Collinsville City Hall / 101 North Main Street

Mayor Pro Tempore Brandon White, Council members Jon Davidson, Justin Lemoine, Benny McKee, and Brian Radcliff were in attendance. City Secretary Troy Vannoy recorded these minutes.

- 1. Call to Order:** Regular meeting was called to order by Mayor Pro Tempore Brandon White at 6:30 p.m.
- 2. Pledge of Allegiance/Invocation:** Meeting opened with the Pledge of Allegiance led by Brandon White & Invocation offered by Don Graham.
- 3. Roll Call and Determination of Quorum:** Mayor Pro Tempore Brandon White declared a quorum present and opened the Meeting.
- 4. Consent Items consisting of January 12, 2015 Regular Meeting and January Financial Report:** Motion made by Justin Lemoine, second by Brian Radcliff and carried 5-0 to accept all consent items as presented.
- 5. Citizens to be heard:**
 - A.** Rebecca Denton gave an update on activities going on at the Collinsville Library and thanked the council for its support.
 - B.** Gina Richroath discussed the possible need to add "No Parking" signs on Church/Rodgers Street near the cemetery.
- 6. Police Department:**
 - A. Monthly Report:** Chief Roach presented the council with a report of his department's activities for the month of January. A copy of the report will become a part of these minutes.
- 7. Public Works Department:**
 - A. Monthly Report:** Mark Patterson reports that a gear drive went down at the WWTP and the parts should be in next week to make the repairs.
- 8. Fire Department:**
 - A. Monthly Report:** Chief Benny McKee states the department had 26 calls for service last month. Chief McKee also recognized Gene Cox for his service to the Fire Department and also for his Life Saving Award that he earned through a medical response conducted by the department with Gene's help on September 30, 2014 which saved a life.
- 9. Animal Control:**

- A. **Monthly Report:** January report was reviewed by the council. A copy of the January report will become a part of these minutes.

10. Keep Collinsville Beautiful:

- A. **Monthly Report:** Betty Graham informed the council that the City of Collinsville had 188.7 tons of recycled material in 2014 which is a 33% increase from 2013. Betty also states that she would like the City to explore rolling carts in the future.

11. Collinsville Park Board Report:

- A. **Monthly Report:** Derrell Ragsdale presented an update for the Collinsville Park Board and states that there are currently four girl and five boy teams signed up for baseball/softball. Fields are currently being worked on and a work day is scheduled for February 14.

12. Old Business:

13. New Business:

- A. **Discuss City cleanup:** Jon Davidson addressed the council with concerns about the stockpiles of dirt mixed with concrete and trash located near the youth football stadium and the WWTP. Mark Patterson addressed his concerns and said he could bury and remove some of the mixed dirt with concrete but that the City would always require stockpiles of clean dirt, gravel, asphalt, etc.
- B. **Discuss the Collinsville Industrial Development Corporation (A) & Collinsville Economic Development Corporation (B) recent restructure of memberships:** Brian Radcliff protested the recent restructure of memberships of the Collinsville Industrial Development Corporation (A) & Collinsville Economic Development Corporation (B). After a lengthy discussion by the council, Benny McKee suggests that Gene Cox, former Chairman of both boards speak with current interested members of both boards and to come up with a membership recommendation for both boards to be presented to the council for possible consideration.
- C. **Discuss pursuit of possible City Ordinance allowing for Liquid Propane (LP) use and storage within the Collinsville City Limits:** After council discussion on this matter, it was agreed that an Atmos Energy representative should be contacted and have them attend the next City Council meeting to discuss this possibility and the Franchise Agreement between Atmos Energy and the City.
- D. **Discuss, Consider & Possibly Act upon accepting resignation(s) from members of the Collinsville Industrial Development Corporation (A):** Motion made by Benny McKee, second by

Justin Lemoine and carried 5-0 to accept the written resignation of Kelly Smith from the Collinsville Industrial Development Corporation (A).

- E. Discuss, Consider & Possibly Act upon possible street work repairs to be conducted under Interlocal Agreement between City of Collinsville and Grayson County:** An Interlocal Agreement between City of Collinsville and Grayson County was presented to the council for consideration to repair road work within the City consisting of 2.68 miles for \$42,492.00. Motion made by Justin Lemoine, second by Brian Radcliff and carried 5-0 to table any action until the listed streets can be reviewed by the council for possible changes to the agreement so the City can stay within the \$30K street repair budget.
- F. Discuss, Consider & Possibly Act upon Order of Election for the Municipal Election to be held on May 9, 2015:** Motion made by Benny McKee, second by Jon Davidson and carried 5-0 to pass an Order of Election for the Municipal Election to be held on May 9, 2015.
- G. Discuss, Consider & Possibly Act upon joint election agreement with the Collinsville Independent School District for the May 9, 2015 election:** Motion made by Justin Lemoine, second by Brian Radcliff and carried 5-0 to accept a joint election agreement with the Collinsville Independent School District for the May 9, 2015 election.
- H. Discuss, Consider & Possibly Act upon City Resolution #560 authorizing the Mayor of the City of Collinsville to execute an agreement with the Collinsville Independent School District for a joint election on May 9, 2015:** Motion made by Jon Davidson, second by Benny McKee and carried 5-0 to pass City Resolution #560 authorizing the Mayor of the City of Collinsville to execute an agreement with the Collinsville Independent School District for a joint election on May 9, 2015.
- I. Discuss, Consider & Possibly Act upon determining the 12 hour days for early voting for the Joint Election:** Motion made by Benny McKee, second by Jon Davidson and carried 5-0 to accept April 30th and May 1st as the 12 hour days for early voting for the Joint Election.
- J. Discuss, Consider & Possibly Act upon designation of Deputy Early Voting Clerks for the May 9, 2015 joint election:** Motion made by Jon Davidson, second by Benny McKee and carried 5-0 to designate Deborah D. Hale and Avia L. Roach as Deputy Early Voting Clerks for the May 9, 2015 joint election.

- K. Discuss, Consider & Possibly Act upon selecting an Election Judge and Alternate Election Judge for the Joint Election to be held on May 9, 2015:** Motion made by Jon Davidson, second by Justin Lemoine and carried 5-0 to appoint Lanette Swindle as Election Judge and Donna Winchester as Alternate Judge.
- L. Discuss, Consider & Possibly Act upon setting the rates of pay per hour for Election Judge, Alternate Judge and Clerks for the Joint Election to be held on May 9, 2015:** Motion made by Benny McKee, second by Jon Davidson and carried 5-0 to set the rate of pay for Election Judge at \$12.00 per hour, Alternate Judge at \$10.00 per hour and \$9.00 per hour for Clerks.
- M. Discuss, Consider & Possibly Act upon Collinsville City Ordinance #561 adopting City of Collinsville Employee Personnel Policy with policy and procedures for employees of the City of Collinsville as written in the 2015 Employee Handbook and establishing an effective date of February 9, 2015 and repealing Ordinance No. 435:** Motion made by Justin Lemoine, second by Brian Radcliff and carried 5-0 to pass Collinsville City Ordinance #561 adopting City of Collinsville Employee Personnel Policy with policy and procedures for employees of the City of Collinsville as written in the 2015 Employee Handbook and establishing an effective date of February 9, 2015 and repealing Ordinance No. 435.
- N. Discuss, Consider & Possibly Act upon Collinsville City Ordinance #562 establishing and implementing a program to charge mitigation rates for the deployment of emergency and non-emergency services by the fire department for services provided/rendered for the Collinsville Fire Department and repealing Collinsville City Ordinance No. 394:** Motion made by Jon Davidson, second by Justin Lemoine and carried 5-0 to pass Collinsville City Ordinance #562 establishing and implementing a program to charge mitigation rates for the deployment of emergency and non-emergency services by the fire department for services provided/rendered for the Collinsville Fire Department and repealing Collinsville City Ordinance No. 394.
- O. Discuss, Consider & Possibly Act upon entering into a five year contract with Fire House Reporting Software for \$1,195.00 per year for software to do required reports for the Collinsville Fire Department:** Motion made by Brian Radcliff, second by Jon Davidson and carried 5-0 to enter into a five year contract with Fire House Reporting Software for \$1,195.00 per year for software to do required reports for the Collinsville Fire Department.

- P. Discuss, Consider & Possibly Act upon creating a new budget line item for the Collinsville Fire Department for their reporting software cost, then adjusting \$1195.00 from the Collinsville Fire Department's small equipment line item and adding it to the newly created reporting software cost line item:** Motion made by Jon Davidson, second by Justin Lemoine and carried 5-0 to create a new budget line item for the Collinsville Fire Department for their reporting software cost, then adjusting \$1195.00 from the Collinsville Fire Department's small equipment line item and adding it to the newly created reporting software cost line item.
- Q. Discuss, Consider & Possibly Act upon City Resolution #563 authorizing the submission of a Texas Community Development Block Grant Program Application to the Texas Department of Agriculture for the Community Development Fund; and authorizing the Mayor, or the Mayor Pro-Tem in the Mayor's absence, to act as the City's Executive Officer and Authorizing Representative in all matters pertaining to the City's participation in the Texas Community Development Block Grant Program:** Motion made by Benny McKee, second by Jon Davidson and carried 5-0 to table City Resolution #563 authorizing the submission of a Texas Community Development Block Grant Program Application to the Texas Department of Agriculture for the Community Development Fund; and authorizing the Mayor, or the Mayor Pro-Tem in the Mayor's absence, to act as the City's Executive Officer and Authorizing Representative in all matters pertaining to the City's participation in the Texas Community Development Block Grant Program.
- R. Discuss, Consider & Possibly Act upon the purchase of a new Backhoe Loader with trade-in of Case 580M-N5C388962:** Motion made by Justin Lemoine, second by Brian Radcliff and carried 5-0 to table the purchase of a new Backhoe Loader with trade-in of Case 580M-N5C388962 until an ad for bids is ran in the Whitesboro News Record.
- S. Discuss, Consider & Possibly Act upon appointing a joint-advisor for the Collinsville Industrial Development Corporation (A) and the Collinsville Economic Development Corporation (B):** Motion made by Justin Lemoine, second by Benny McKee and carried 5-0 to appoint Deborah D. Hale as joint-advisor for the Collinsville Industrial Development Corporation (A) and the Collinsville Economic Development Corporation (B).

T. Discuss, Consider & Possibly Act upon accepting the recommendation from the Collinsville Economic Development Corporation (B) to add Gina Richroath as a new member with membership expiring on 01-15-16: Motion made by Benny McKee, second by Justin Lemoine and carried 5-0 to table any action on new membership for Gina Richroath on the Collinsville Economic Development Corporation (B) until Gene Cox former Chairman of both boards speaks with current interested members of both boards and comes up with a membership recommendation for both boards to be presented to the council for possible consideration.

14. Executive Session:

15. Return to Open Session:

16. Adjourn: Motion made by Justin Lemoine, second by Benny McKee and carried 5-0 to adjourn at 7:42 p.m.

CITY OF COLLINSVILLE

BRANDON R. WHITE, Mayor Pro Tempore

ATTEST:

TROY VANNOY, City Secretary