

MINUTES
REGULAR MEETING
Monday, January 12, 2015 @ 6:30 P.M.
Collinsville City Hall / 101 North Main Street

Mayor Pro Tempore Brandon White, Council members Jon Davidson, Justin Lemoine, Benny McKee, and Brian Radcliff were in attendance. City Secretary Troy Vannoy recorded these minutes.

- 1. Call to Order:** Regular meeting was called to order by Mayor Pro Tempore Brandon White at 6:30 p.m.
- 2. Pledge of Allegiance/Invocation:** Meeting opened with the Pledge of Allegiance led by Brandon White & Invocation offered by Justin Lemoine.
- 3. Roll Call and Determination of Quorum:** Mayor Pro Tempore Brandon White declared a quorum present and opened the Meeting.
- 4. Consent Items consisting of December 8, 2015 Regular Meeting and December Financial Report:** Motion made by Justin Lemoine, second by Brian Radcliff and carried 5-0 to accept all consent items as presented.
- 5. Citizens to be heard:**
 - A. New updated memberships for 2015 Collinsville Park Board and Public Relations Spokesperson Amy London:** Melody Graves presented an updated membership list for the Collinsville Park Board and announced Amy London as the Public Relations Spokesperson. A list of 2015 Collinsville Park Board members will be included with these minutes.
 - B. Discuss Collinsville key process, office needs and contact information for City Annex building:** Melody Graves presented the council with a City of Collinsville Annex Procedures list with several questions and concerns that the Collinsville Park Board wishes to be addressed by the City Council in the future. This list will be included with these minutes.
 - C.** Ala Brownlee addressed the council with a question as to the procedure she needs to undergo to get permission to install new culverts accessing her property located at the south side of Kwik Chek along Collinsville Freeway. Mayor Pro-Tempore White responded to her concerns by stating

that this is a matter that would have to be addressed through TxDOT and that he could get her the proper contact information so she could make the request through them.

6. Police Department:

A. Monthly Report: Chief Roach presented the council with a report of his department's activities for the month of December. A copy of the report will become a part of these minutes.

7. Public Works Department:

A. Monthly Report: Mark Patterson was unable to attend.

8. Fire Department:

A. Monthly Report: Chief Benny McKee states the department had 271 calls for service for the year in 2014. One of the departments brush trucks is in need of a new drive line build up and this will be an added repair cost to their budget. Annual Fire Department banquet will be February 7 at the First Baptist Church at 6:00 p.m.

9. Animal Control:

A. Monthly Report: December report was reviewed by the council. A copy of the December report will become a part of these minutes.

10. Collinsville Park Board Report:

A. Monthly Report: Amy London presented an update for the Collinsville Park Board and states that since her last update, they have received \$6,159.45 in additional funds for the Go Fund Me account.

11. Keep Collinsville Beautiful:

A. Monthly Report: Betty Graham informed the council that this Saturday January 17th will be the first KCB highway cleanup for the year. April 11th will be the annual Citywide Cleanup which is held in conjunction with the State-wide Don't Mess with Texas Annual Trash-off Day.

12. Old Business:

13. New Business:

A. Discuss, Consider & Possibly Act on acceptance of 2013/2014 FY14 audit report: Brian Gresham of Adami, Lindsey & Company, L.L.P. Certified Public Accountants presented the audit report pronouncing the City to be in "good financial position." The audit process allows the City

to show accountability. Mr. Gresham added that City staff kept records in good order and that the required internal control and compliance document had no items to report. Motion made by Benny McKee, second by Jon Davidson and carried 5-0 to accept the 2013/2014 FY14 audit report as presented.

- B. Discuss, Consider & Possibly Act on Tier 1 – Partial Exemption 2014 Racial Profiling Report:** Chief Roach presented the mandated Tier 1 – Partial Exemption Racial Profiling Report to the council for consideration. Motion to approve the report was made by Jon Davidson, second by Benny McKee and carried 5-0. A copy of the report will become a part of these minutes.
- C. Discuss the need of beginning talks with other retail water providers for accessing the 2011 GTUA purchased capacity of Lake Texoma water storage:** After a discussion by the council, it was agreed that the Mayor Pro-Tempore should participate in future talks with other retail water providers for accessing the 2011 GTUA purchased capacity of Lake Texoma water storage.
- D. Discuss, Consider & Possibly Act on allowing employees to sell a maximum of 80.0 hours of accrued vacation pay back to the City each fiscal year:** Council discussed the possible need of allowing employees to sell back accrued vacation pay back to the City each fiscal year or establishing limitations thus not having a large sell-back at termination thus causing budget issues. Motion to approve allowing employees to sell a maximum of 80.0 hours of accrued vacation pay back to the City each fiscal year was made by Justin Lemoine, second by Benny McKee and carried 5-0.
- E. Discuss, Consider & Possibly Act on recommendation from the Collinsville Planning & Zoning Committee for variance at 407 East Locust Street:** Melody Graves presented a recommendation from the Collinsville Planning & Zoning Committee to accept a variance at 407 East Locust Street for a new house to be built 6' from the west side boundary instead of the required 10'. Motion to accept and approve the recommendation from the Collinsville Planning & Zoning Committee accepting a variance at 407 East Locust Street allowing the west side of the new home to extend

over the 10' building set-back line from the west property line and the protrusion of said home upon the said building set-back line 4.0 feet made by Jon Davidson, second by Justin Lemoine and carried 5-0.

F. Discuss, Consider & Possibly Act on expiring terms and new members for the Collinsville Industrial Development Corporation (Section A): Motion to renew Jonathan C. Davidson and Gene Cox with a term expiration of 01-15-17 made by Brandon White, second by Justin Lemoine and carried 5-0.

G. Discuss, Consider & Possibly Act on expiring terms and new members for the Collinsville Economic Development Corporation (Section B): Motion to remove the current members of the Collinsville Economic Development Corporation (Section B) and appoint Krista Ringo, Amy London, Derek Kays, Derrell Ragsdale, Billy Tyler and Brandon White made by Brandon White, second by Justin Lemoine and carried 4-1.

14.Executive Session:

15.Return to Open Session:

16.Adjourn: Motion made by Benny McKee, second by Justin Lemoine and carried 5-0 to adjourn at 7:40 p.m.

CITY OF COLLINSVILLE

BRANDON R. WHITE, Mayor Pro Tempore

ATTEST:

TROY VANNOY, City Secretary