

MINUTES
REGULAR MEETING
Monday, December 16, 2013 @ 6:30 P.M.
Collinsville City Hall / 101 North Main Street

Mayor Carrol McKnight, Council members Keith Byrom, Jon Davidson, Wayne McCorkle, Jennifer Ragsdale and Brandon White were in attendance. City Secretary Troy Vannoy recorded these minutes.

1. **Call to Order:** Regular meeting was called to order by Mayor Carrol McKnight at 6:30 p.m.
2. **Pledge of Allegiance/Invocation:** Meeting opened with the Pledge of Allegiance led by Brandon White & Invocation offered by Keith Byrom.
3. **Consent Items consisting of November 11, 2013 Regular Meeting Minutes, November 18, 2013 Special Meeting Minutes and November Financial Report:** Motion made by Wayne McCorkle, second by Brandon White and carried 5-0 to accept all consent items as presented.
4. **Citizens to be heard:**
 - A. No citizens to be heard.
5. **Police Department:**
 - A. **Monthly Report:** Chief Roach presented the council with a report of his department's activities for the month of November. A copy of the report will become a part of these minutes.
6. **Public Works Department:**
 - A. **Monthly Report:** Mark Patterson states that there were two major line breaks this month. One was behind Orsburn Carpets and the other was on Jordan Creek Road. All updates to the Elm Street pump station are complete and we are currently able to pump 1,700 gallons of water per minute into the system. The Elm Street pump station is capable of pumping 800 gallons of water per minute with only one well feeding it. We are now setup to add another well near this location in the future or whenever the need arises.
7. **Fire Department:**
 - A. **Monthly Report:** A report from the Fire Department was made available for council review. Chief Benny McKee was

unable to attend. A copy of the report will become a part of these minutes.

8. Animal Control:

A. Monthly Report: A report from All American Dogs for activity during the month of November was unavailable.

9. Keep Collinsville Beautiful:

A. Monthly Report: Betty Graham, KCB Chairperson reports that the downtown square area plans was reviewed by Aaron Bloom of TxDOT at a City Hall meeting on November 19th. Aaron will go over these plans and make recommendations. On December 2nd, KCB members decorated the downtown area for Christmas and Wayne McCorkle donated most of the decorations. The annual KCB tour of homes was held on December 14th with four locations participating and on December 17th, the Chamber of Commerce will be hosting our annual downtown Christmas.

10. Mayor Report:

A. Monthly Report:

- Mayor McKnight reports that on December 10th she signed a declaration of local disaster for the City of Collinsville. Grayson County Judge Drue Bynum declared local disaster on December 8th due to unbudgeted costs of response to winter storm and anticipated costs to repair streets and public infrastructure. If Federal assistance becomes available, Collinsville may be eligible for some assistance.
- Mayor McKnight also want to warn everyone of a local outbreak of Shigellosis infections. This is an infectious disease of the digestive system caused by a group of bacteria called Shigella.

11. Old Business:

A. No Old Business.

12. New Business:

A. Consider & Possibly Act on acceptance of 2012/2013 FY13 audit report: Brian Gresham of Adami, Lindsey & Company, L.L.P. Certified Public Accountants presented the audit report pronouncing the City to be in “good financial position.” The audit process allows the City to show

accountability. Mr. Gresham added that City staff kept records in good order and that the required internal control and compliance document had no items to report. Motion made by Keith Byrom, second by Wayne McCorkle and carried 5-0 to accept the 2012/2013 FY13 audit report as presented.

- B. Consider & Possibly Act on any and all items relating to awarding a construction contract for the 2012 TxCDBG #712070 Street/Drainage System Improvement Project to the lowest responsible bidder:** Motion made by Brandon White, second by Keith Byrom and carried 5-0 to table any action until MLA Consulting submits a letter of recommendation.
- C. Consider & Possibly Act on adoption of Resolution #550:** A City Resolution scheduling two Public Hearings and scheduling the adoption of an Ordinance accepting a petition for voluntary annexation from Ryan Patterson d/b/a Old Town Partners, the owners of a tract of land situated in the Charles Quillin Survey, Abstract Number 989, City of Collinsville, County of Grayson, State of Texas, said tract being part of a 15 acre tract as described in Deed to Ryan Patterson d/b/a Old Town Partners, filed 18 June 2013, and Recorded in Volume 5316 Page 65 of the Deed Records of the County of Grayson, State of Texas, and being more fully described in the Property Description as Exhibit "A" was presented to the council for consideration. Motion made by Keith Byrom, second by Brandon White and carried 5-0 to adopt Resolution #550.
- D. Consider & Possibly Act on adoption of City Ordinance #551:** An Ordinance issuing time warrants of the City of Collinsville in order to pay for the purchase of emergency vehicles/Police car for the benefit of the City of Collinsville was presented to the council for consideration. The maximum amount of the proposed time warrant indebtedness will be \$35,000.00. The rate of interest the time warrants will bear is 3.95% per annum. The maximum maturity date of the time warrants is sixty months. Motion made by Brandon White, second by Keith Byrom and carried 4-1 to adopt City Ordinance #551.

- E. Consider & Possibly Act on the replacement of two gas furnaces at the Police Department/Municipal Court by McDaniel Air Conditioning & Heat at a cost of \$2,200.00 each or a total of \$4,400.00:** Motion made by Wayne McCorkle, second by Jon Davidson and carried 5-0 to replace both furnaces at the Police Department/Municipal Court by McDaniel Air Conditioning & Heat at a cost of \$2,200.00 each or a total of \$4,400.00.
- F. Consider & Possibly Act on the final phase of the Henry Snow Road waterline upgrade:** Mark Patterson presented the council with a proposal to complete the Henry Snow Road waterline upgrade at a cost of \$39,850.00 for the final phase. This is a cost savings of \$2,890.00 due to reduced cost of materials. Motion made by Brandon White, second by Wayne McCorkle and carried 5-0 to begin work on the final phase of the project.
- G. Consider & Possibly Act on 3% pay raise for Judge Ann Pafford:** Motion made by Keith Byrom, second by Wayne McCorkle and carried 5-0 to approve a 3% pay raise for Judge Ann Pafford effective immediately.

13. Executive Session:

14. Return to Open Session:

15. Adjourn: Motion made by Brandon White, second by Keith Byrom and carried 5-0 to adjourn at 6:53 p.m.