

**MINUTES**  
**REGULAR MEETING**  
**Monday, September 9, 2013 @ 6:30 P.M.**  
**Collinsville City Hall / 101 North Main Street**

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**Mayor Carrol McKnight, Council members Jon Davidson, Wayne McCorkle and Brandon White were in attendance. Torrey Price and Jennifer Ragsdale were absent. City Secretary Troy Vannoy recorded these minutes.**

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1. **Call to Order:** Regular meeting was called to order by Mayor Carrol McKnight at 6:31 p.m.
2. **Pledge of Allegiance/Invocation:** Meeting opened with the Pledge of Allegiance led by Brandon White & Invocation offered by Don Graham.
3. **Vacant City Council Position:**
  - A. **Discuss & Possibly Act on resignation of councilperson**  
**Torrey Price:** A resignation letter was read by Mayor McKnight from Councilperson Torrey Price. Motion to accept Torrey Price's resignation made by Wayne McCorkle, second by Brandon White and carried 3-0.
  - B. **Discuss & Possibly Act on appointment for replacement of vacant City Council position:** Mayor McKnight opened the floor for nominations to fill the vacant City Council position. Motion to appoint Keith Byrom to fill the vacant City Council position made by Brandon White, second by Wayne McCorkle and carried 3-0.
4. **Consent Items consisting of Minutes of August 12, 2013 Regular Meeting, August 29, 2013 Special Meeting & Public Hearing Minutes and August Financial Report:** Motion made by Wayne McCorkle, second by Jon Davidson and carried 3-0 to accept all consent items as presented.
5. **Citizens to be heard:**
  - A. Fire Department Donation- Terry Tombaugh, TU Services presented the Collinsville Fire Department a donation of \$500.00 from Atmos Energy.
  - B. Discuss Dog Park in the City of Collinsville – Eldon Godfrey was absent.
  - C. Discuss Street Repairs- Carolyn Michael discussed the need to have Hackney Street repaired and she stated that every

street in her area of residence on the west side of town had their street repaired except Hackney Street. Mayor McKnight explained the process for the City Council selecting streets to be repaired each year and she also stated that we have to work with weather conditions and the county and we must schedule our repairs through county crew availability. She also stated that Hackney Street is on our list for repairs next year and unless some unforeseen problem arises, Hackney Street should be repaired next repair cycle.

**6. Police Department:**

**A. Monthly Report:** Chief Roach presented the council with a report of his department's activities for the month of August. A copy of the report will become a part of these minutes.

**7. Public Works Department:**

**A. Monthly Report:** Mark Patterson states that a mixer at the WWTP was replaced and that two lift station motors have recently gone out. The motor on North Broadway Street has been replaced and the one on Jordan Lane will be replaced within a few days. Mark states that the TCEQ is pressing us to decommission the old Imhoff tank and the old drying beds at the WWTP. Mark states that an engineer will have to be hired for the work and he will contact an engineer for approximate cost and report back to the council.

**8. Fire Department:**

**A. Monthly Report:** Chief Benny McKee presented the council with a report of his department's activities for the month of August. A copy of the report will become a part of these minutes.

**9. Animal Control:**

**A. Monthly Report:** Report from All American Dogs was unavailable.

**10. Keep Collinsville Beautiful:**

**A. Monthly Report:** Betty Graham, KCB Chairperson reported to the council that the TxDOT planning committee met on 9-5-13 and preparation of a concept plan has begun on the downtown square area which will be the main focus. The remaining focus of the KCB is preparation of the upcoming Pioneer Day festival to be held on 9-21-13.

**11. Collinsville Industrial Development Corporation/Economic Development Corporation Report:**

- A. Monthly Report – Gina Richroath reports that four projects are currently being considered by the IDC & EDC and that she would like to go over each with the council to get their input on whether they are good projects to be considered. Projects currently under consideration are signage at the City Hall and Police Department with electronic message board, awning to cover concrete on west side of Donuts Choice business with tables, replacing Community Center roof and rebuilding Community Center bathrooms to meet ADA requirements. Another possible project that was brought up during the discussion was making the Community Building handicap assessable and paving a parking area with proper handicap signage.

**12. Mayor Report:**

- A. **Monthly Report:** Mayor McKnight reports that two pools of collected mosquitos have tested positive for West Nile virus in the county. These positive tests came from Southeast Denison and Howe. No positive tests for Collinsville and the county tests once a week. The mayor also reminded everyone that Pioneer Day is on the 21<sup>st</sup>.

**13. Old Business:**

- A. **Consider & Possibly Act on setting City property tax rate for 2013 and setting meeting to adopt the rate:** Motion made by Jon Davidson, second by Brandon White and carried 2-1 to set the 2013 City of Collinsville property tax rate at .415380 per \$100.00 valuation. A Special Council Meeting on 9-16-13 will be scheduled to adopt the rate.

**14. New Business:**

- A. **Consider & Possibly Act on Budget Adjustments for FY12-13:** Motion made by Wayne McCorkle, second by Brandon White and carried 3-0 to accept the budget adjustments as presented. A copy of the adjustments will become a part of these minutes.
- B. **Consider & Possibly Act on Resolution #546 declaring the Whitesboro News Record as the official publication for notices for the City of Collinsville for fiscal year 2014 beginning October 1, 2013 and ending September 30, 2014:** Motion made by Wayne McCorkle, second by

Brandon White and carried 3-0 to pass Resolution #546 declaring the Whitesboro News Record as the official publication for notices for the City of Collinsville for fiscal year 2014 beginning October 1, 2013 and ending September 30, 2014.

- C. Consider & Possibly Act on adopting the FY14 City Budget/Ordinance #547 which begins October 1, 2013 and ends September 30, 2014:** Motion made by Brandon White, second by Wayne McCorkle and carried 3-0 to pass City Ordinance #547 adopting the FY14 City Budget which begins October 1, 2013 and ends September 30, 2014. A copy of the budget will become a part of these minutes.

**15.Executive Session:** No Execution Session needed.

**16.Return to Open Session:**

**17.Adjourn:** Motion made by Brandon White, second by Wayne McCorkle and carried 3-0 to adjourn at 7:20 p.m.