

MINUTES
REGULAR MEETING
Monday, August 13, 2012 @ 6:30 P.M.
Collinsville City Hall / 101 North Main Street

Mayor Carrol McKnight, Council members Keith Byrom, Grady Carney, Wayne McCorkle, Jennifer Ragsdale, and Brandon White were in attendance. City Secretary Troy Vannoy recorded these minutes.

1. **Call to Order:** Regular meeting was called to order by Mayor McKnight at 6:30 p.m.
2. **Pledge of Allegiance/Invocation:** Meeting opened with the Pledge of Allegiance led by Mayor McKnight & Invocation offered by Keith Byrom.
3. **Consent Items consisting of Minutes of July 9, 2012 Regular Meeting, July 26, 2012 Special Budget Workshop Meeting and July Financial Report:** Motion made by Wayne McCorkle, second by Brandon White and carried to accept all consent items as presented.
4. **Citizens to be heard:** No citizens requested to be heard.
5. **Police Report:**
 - A. **Activity Report:** Chief Roach presented the council with a report of his department's activities for the month of July. A copy of the report will become a part of these minutes.
6. **Public Works Report:**
 - A. **Activity Report:** David Patterson reported that all water wells are up and on line. The blower at the WWTP that went out has been replaced and street work is currently being completed.
7. **Fire Department Report:**
 - A. Chief McKee presented the council with a report of his department's activities for the month of July. A copy of the report will become a part of these minutes. Chief McKee also reported that while the department was on a mutual aid call for a fire at Delaware Bend near the Grayson/Cooke County line, the department's 1999 Ford F550 Brush 71 truck sustained some body damage due to a log being kicked up while driving over it. TML insurance will be contacted to file a claim.
8. **Animal Control Report:**
 - A. All American Dogs mailed a report of their activities for July. A copy of the report will become a part of these minutes.
9. **Mayor Report:**
 - A. Mayor McKnight informed the council that street work is currently being done across town and blue notices were given to everyone living on these streets.

- B. Mayor McKnight was pleased to announce the Texas Department of Agriculture (TDA) has approved a Community Development Fund program award for the City of Collinsville in the amount of \$125,000.00 in support of flood and drainage improvements. This program is administered in the State of Texas through the Texas Community Development Block Grant (TxCDBG) Program.
- C. Mayor McKnight informed everyone that an emergency meeting will be held on August 16th at 9:00 a.m. by the Health Department and Emergency Management of Grayson County to discuss the West Nile Virus disease outbreak and what can possibly be done by cities in the area.
- D. Mayor McKnight informed the council that there may be an interest in older houses being moved into the city on vacant lots. The need to have these homes brought up to code must be addressed and the Mayor asked the council to think about possible ways to address this concern.

10. Old Business:

- A. **Ordinance 513:** Chief Roach reported that the proposed ordinance is currently in the hands of the City Attorney for final wording and should be ready for council approval at the September Regular Council Meeting. Chief Roach requests that Ordinance #513 be tabled until the September Regular Meeting. Motion made by Brandon White, second by Wayne McCorkle and carried to table City Ordinance #513 until the next Regular Council Meeting in September.

11. New Business:

- A. **Reserve Fire Fighter Program:** Chief McKee gave guidelines of the program and then explained that his department needed additional help to provide coverage during the day. In exchange for providing additional training, certification and continued education expenses, young reserve fire fighters will in turn be responsible for two twelve hour shifts per month and thus will provide coverage by a certified fire fighter and medically trained EMT. The added expense that the City will incur will be additional insurance, training cost, certification cost and continued education cost. Chief McKee noted that the certification cost and training cost is already in their proposed budget. Motion made by Keith Byrom, second by Brandon White and carried to accept the Reserve Fire Fighter Program as presented by Chief McKee.
- B. **Purchase of downtown trash container by Collinsville Economic Development Corporation:** CEDC Chairman Don Graham

presented the council with a request from the CEDC to purchase six trash containers for the downtown area at an approximate cost of \$398.00 each plus shipping. Motion made by Brandon White, second by Wayne McCorkle and carried to accept the CEDC request to purchase six trash containers through the CEDC for the approximate total cost of \$2388.00 plus shipping.

- C. Funding for advertising for Pioneer Day event through the Collinsville Chamber of Commerce by the Collinsville Industrial Development Corporation:** CIDC Chairman Don Graham presented the council with a request from the CIDC to fund the advertising for the Pioneer Day event through the Collinsville Chamber of Commerce with CIDC funding the cost. The total cost of the advertising will be \$1,945.38. Motion made by Keith Byrom, second by Grady Carney and carried to accept the CIDC request to fund the advertising for the Pioneer Day event through the Collinsville Chamber of Commerce with CIDC funds.
- D. Portable toilets for Pioneer Day event:** Chamber of Commerce representative Carrie Lewter addressed the council with thanks for the continued support provided by the City. Carrie states that the Chamber of Commerce will purchase two portable toilets for the Pioneer Day event. Mayor McKnight then stated that the City would be willing to transfer the two portable toilets currently being used at the City Park to the downtown area for the Pioneer Day event. No Action Taken.
- E. Designating streets to be closed for Pioneer Day event:** Chamber of Commerce representative Carrie Lewter addressed the council with a request for an ordinance to be drafted which identifies all streets to be temporarily closed for the Pioneer Day event. Mayor McKnight instructed the City Secretary to have the ordinance prepared for the next regular council meeting for possible approval.
- F. Repair of Fire Hydrants:** Fire hydrants located at Elm Street/North Neathery Street and East Hughes Street/Church Street are in need of being replaced at a cost of \$3000.00 each. Motion made by Brandon White, second by Grady Carney and carried to replace both fire hydrants at a total cost of \$6000.00.
- G. New service contract for Patterson Professional Services:** A copy of the current contract for Patterson Professional Services and a new 5 year proposed contract from Patterson Professional Services was made available for council review. Motion made by Wayne McCorkle, second by Brandon White and carried to accept the new 5 year service contract from Patterson Professional Services.

- H. **Continuation of Coverage through TML IEBP:** The Continuation of Coverage Administrative Agreement for the annual renewal of the group's Continuation of Coverage (COBRA) administration as required by Federal law through TML Intergovernmental Employee Benefits Pool is up for renewal. Motion made by Keith Byrom, second by Wayne McCorkle and carried to accept the annual renewal.
 - I. **Audit engagement understanding with Adami, Lindsey & Company, L.L.P.:** An audit engagement understanding with Adami, Lindsey & Company, L.L.P. was reviewed by the council for \$6,350.00. Mayor McKnight requested and received an additional auditing services proposal from LaFollett and Company PLLC, Certified Public Accountants for \$10,960.00. Motion made by Brandon White, second by Jennifer Ragsdale and carried to accept the audit engagement understanding with Adami, Lindsey & Company, L.L.P. for \$6,350.00.
 - J. **City Ordinance #521:** An ordinance entitled "Juvenile Curfew Ordinance for Minors" was reviewed by the council. It was noted by Mayor McKnight that curfew ordinances must be renewed every three years and currently ours is out of date. Motion made by Keith Byrom, second by Grady Carney and carried to approve City Ordinance #521.
 - K. **Setting the Effective Tax Rate (ETR):** The council reviewed the 2012 Property Tax Rates in City of Collinsville. After a discussion by the council concerning proposed property tax rates for 2012, the council unanimously decided to set the proposed property tax rate for 2012 at the 2012 rollback tax rate of 0.365380 per \$100.00 evaluation. Motion made by Keith Byrom, second by Wayne McCorkle and carried to set the proposed property tax rate for 2012 at the 2012 rollback tax rate of 0.365380 per \$100.00 evaluation.
12. **Executive Session:** Mayor McKnight adjourned the Regular Meeting at 7:15 and convened into Executive Session for Personnel Matters under Gov. Code Section 551.074.
13. **Return to Open Session:** Mayor McKnight adjourned the Executive Session and returned to open session at 7:30.
- A. No Action Taken
14. **Adjourn:** Motion made by Grady Carney, second by Brandon White and carried to adjourn at 7:31 p.m.