

Meter #: _____ Read: _____

City of Collinsville
Residential Application for Water/Sewer Services

Name: _____ Phone #: _____

Address of Service: _____

Mailing Address: _____

Driver's License #: _____ Social Security #: _____

Employer: _____ Deposit: \$150.00

Date Paid: _____ Receipt # _____

Water meters are read on or about the 20th of each month. Bills are mailed on the last working day of the month and due between the 1st day and 10th day of each month. Payments made after the 10th day of the month will have a fifteen percent (15%) penalty added to the total amount due. Payments dropped in the City Hall drop box before 8:00 a.m. on the 11th day of the month will be posted as paid on the 10th day of the month.

Service termination: Unless an extension has been requested and approved by City Hall office personnel, service will be terminated at noon the 16th day of the month for all unpaid utility bills. Extension request must be made in person no later than 9:00 a.m. on the 16th day of the month. After the granting of an extension a fee of twenty-five dollars (\$25.00) will be billed to the account. All charges must be paid in full by 8:00 a.m. on the 22nd day of the month. Should payment not be received in full by 8:00 a.m. on the 22nd day of the month water service will be terminated and reestablishment must then occur before water service is reactivated. Disconnection of service after termination will be conducted by authorized City personnel as soon as possible after the termination of service. **(City Ordinance 529).**

Reestablishment fee: After services have been terminated, there will be a fifty dollar (\$50.00) reestablishment fee added to your account. **(City Ordinance 530)** Tampering with a meter or cutoff valve by anyone after the City of Collinsville has terminated and disconnected service for non-payment will be charged with a misdemeanor subject to a fine of \$25 to \$200.00 and or turning their water off and not reestablishing the said water service until the said party or parties have satisfied the City of Collinsville as to the damages incurred. **(City Ordinance 322).**

Responsibility: The customer is responsible for all problems and leaks with water service on their side of the meter. The City of Collinsville is responsible for all problems and leaks on the City side of the meter. When a customer request that a meter be pulled and tested for accuracy a \$20.00 fee will be required at the time of the request. If the meter proves to be registering inaccurately, the fee is refunded and the meter repaired or replaced. If the meter proves to be registering accurately, the fee is not refunded.

The customer is responsible for the Endpoint Cellular equipment. Should the customer damage the Endpoint Cellular equipment they will be assessed the \$182.00 cost (or the current rate at that time) of new equipment, plus the labor charge to remove and reinstall new cellular equipment.

Trash service: Trash service is mandatory to all City water service users. Regular trash is picked up each Thursday at curb-side. Please limit to six (6) bags at a maximum of forty (40) pounds weight per bag. Household garbage is the collectors first priority, other items such as leaves, etc. will be picked up at the discretion of the collector. All regular garbage must be in plastic bags and tied. Garbage that has been broken into and scattered by animals will not be picked up. Recycled trash is also picked up each Thursday at curb-side and must be placed in appropriate bin or bins. Please separate the bin or bins from bagged trash so that collectors can discern one from the other. The contractor reserves the right to refuse collection service to anyone in the City allowing others outside City service area to place trash within the city for collection with theirs.

Large item trash pickup is the first Thursday of each month and is available by request only. Please furnish City office personnel with your address for this service before 12:00 noon on Wednesday prior to the first Thursday of the month. City office personnel can supply information on what items are available for this service and can be reached at 903-429-6225.

Applicant: _____ Date: _____

A copy of Driver's License is required.